

CPD Sessions – How to register (non-members)

Registration for CPD Session will be processed via CA Maldives portal. You will be required to make a profile at CA Maldives web portal and also make payment for the registration in the process. If you have already made the profile, please proceed to **Step 3**.

Step 1

a. Sign up at CA Maldives portal.

Go to portal.camaldives.org

CAN INSTITUTE OF CHARTERIED OF THE MALDIVES
Email
Possword
Login
Not a memore? Sign up FOR INFORMATION OR ANY CONTROL STATISTICS CA Maldives +960 334-4300 / CA Holline +960 722-3783

b. Click sign up and fill the following details

Constructe or construction Account with Account with
A Fulnone
B <u>ND/PP to</u>
Enal
E Centati no
C Password
Confirm possword
Password length must be greater than 5 characters. Password should have at least one special character, a numeric character, a imple and a capital letter.
Begister



Step 2

a. Fill the personal information

ACCOUNTANTS OF THE MALDIVES

Upload your ID and picture



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b. Fill your address details

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🔒 Profile							
Applications		\frown					
Memberships & Licenses		the address and a current employment a past employment and a past	T PROFESSIONAL	QUALIFICATION	ICE OTHER DOCUMENTS		
Registrations							
Invoices	Address 🍒					\frown	
Payments	Permanent Address					🖋 Edit	
	House name	Ghaazee Building (31)				\smile	
	Zip code	20125					
	Street	Ameer Ahmed Hingun					
	Island	Male' . Male'					
	Current Address			Correspondence Addre	855		
	House name	Ghaazee Building (31)		House name	Ghaazee Building (31)		
	Zip code	20125		Zip code	20125		
	Street	Ameer Ahmed Hingun		Street	Ameer Ahmed Hingun		
	Island	Male' . Male'		Island	Male' . Male'		



c. Fill your current employment details

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Profile					
Applications	_				
Memberships & Licenses	PERSONAL INFORMATION		T ROFESSIONAL QUALIFICATION EXPERIENCE	HER DOCUMENTS	
Registrations					
Invoices	Current Employn	nent Details 🍒			🖍 Edit
Payments	Employer Details		Employer address & contact		
	Employer Name	Institute of Chartered Accountants of the Maldives	Mobile Phone	7223793	
	Department	Accounting and Auditing	Employer Address	Ghaazee Building	
	Designation	CA	Level	Third	
	Industry	Professional, scientific and technical activities	Street	Ameer Ahmed Hingun	
	Sector	Public Sector	Island	Male'.Male'	
	Start date	08 Sep 2020			
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Step 3

a. Go to registrations and click register

	CAN INSTITUTE OF CHARTERED COUNTANTS OF THE MALDIVES						E 📀
	Profile Applications	Registration					Register
(Registrations Involces Payments	Search		From Date 01/01/2022	To Date 10/13/2022		
		Reference_code DMO_4RQ30208	Event	EventType Training	Event_registration_status_id	Submitted date 13 October 2022	Action



b. Click 'more info' and click 'register'

CONVERSE ACCOUNTANTS OF THE MALDIVES			E 🐟
Profile Applications Memberships & Licenses Projectedons Projectedo	Registration Image: Strate in the s	ect date	Action
Profile Applications Manual Streams Profile Applications Manual Streams Proments	Registration	rel date ber 2022	Register

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c. Proceed to BML Payment gateway and follow the steps as directed by Bank of Maldives

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2 Profile						
Applications	Registration	Institute of Chartered Accountants of the Maldines	LINSTITUTE OF			l
Memberships & Licenses		Ameeru Ahmed Magu	CHARTERED ACCOUNTANTS OF THE MALDIVES			l
Registrations	Search	Male, Henveyru 20125 MV +960 3348234				l
Invoices		info@camaldives.org				I
Payments		Registration fee of CA Maldives for Maldives Accountants Forum 2022	MVR. 3000.00			l
	Show	Total	MVR. 3000.00			l
		have read and accepted the CA Maldives payment terms a	and conditions			
	Reference_code	Make Payment		d date	Action	
	DMO_4RQ3020			er 2022	0	
		GATEWAY				
	© 2022 CA Moldives, All r	fahts reserved.		De	slaned by CA Maldives.	ſ



In case the registrations do not direct you to the payment gateway directly, proceed as below:

- 1. Click registrations on the menu.
- 2. If the desired CPD session does not show from the list below, click show.
- 3. Click the wallet icon.

For a secure transaction, please login to CA Maldives portal via chrome browser.

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	Profile							
Ê	Applications	Registration					Regis	iter
	Registrations	Search	From Date 01/01/2022	To Date	1022			
8	Payments	Show						
		Reference_code	Event	EventType	Event_registration_status_id	Submitted	late Actor	
		MAF2022_BQ347QT4	Maldives Accountants Forum 2022	Training	Awaiting Payment	13 October	2022 😑)
		DM0_4RQ30208	Demo	Training	Registered	13 October	2022	

If there are any issues with the registration via CA Maldives portal, please contact 9978985.

Thank you!

